

HPPA AGM 2026 AGENDA/REPORT/MINUTES 03/06/26

In attendance: Mari Rachael Despo Emma Katie Julie Dawn Nikki

Apologies: Mo and Kirsty

1. **Minutes from last meeting were posted on the WhatsApp group and web site.**
2. **Annual Review**

The park continues to be used well and mostly respectfully!

- Easter Egg Hunt was fun and well attended – and the snowy start just added to it I think! Thanks Despo.
- Festive Gathering – lots of festive fun. Thanks to Dawn and everyone who came and helped.
- Willow Weaving in Nov – lots of fun well attended and Jon our paid help made a big impact. Thanks all.
- The Outdoor Cinema was stormy fun. Thanks everyone.
- Halloween was an extravaganza and well attended. Thank you Dawn and her scary helpers.
- We got 4 new apple trees donated and thanks to Emma and Simon for planting them.
- We got some repairs done – some drunken vandals broke our notice board so we got Jon to fix that and to repair the wooden stage at the basketball court and the goals.
- The Community Bike has seen an decrease of use and we have no storage funding or place to store it.
- 7 of our members now have PVGs for park activities.
- And.....**HUGE THANKS TO EVERYONE FOR SUPPORTING OUR PARK AND OUR EVENTS**

3. **Accounts**

We started the year with £1297 in the account and have received funding of £4183 and spent on Easter, Outdoor Cinema, Halloween, Willow Weaving and Festive Gathering and Insurance. With £3913 allocated to willow and festival we have £1420 available funds.

4. **Election of Office Bearers**

JC nominated DE for CP and this was seconded by RM

MS nominated EH for Treasurer and this was seconded by KM

MS nominated DT for Secretary and it was seconded by EH

It was discussed that we are in a transition from old guard to new blood, as such Nikki has offered to shadow Emma toward taking over as Treasurer next year, this will include the addition of Nikki to the bank account signatories. Despo wants to be able to start applying for funding and so it was agreed that it is advantageous for her to have an office bearer role and Mari will liaise with her over the year regards funding applications and sources and PTU forms etc. As secretary Despo will have to get a PVG and we will ask Sam if she can do that. Emma will liaise with Despo and Nikki about access to the G Drive and e mail. Mari will continue to run web site until a point when someone would like to do it. Despo raised a concern about our password protection and suggested we should change it and we should!

5. **Funding** – We recieved National Lottery Community Fund funding of £4183 for the music festival and willow weaving.

6. **Future Plans**

- **Music Festival** – Saturday 12th September 2026 – MS will run event with Dawn and hopefully some young Hayburners. PA and stage booked and PTU and all council paperwork completed. We got funding for website and printing ink in this funding and PL Insurance. Emma will renew the PL insurance in August and we discussed the Public Liability Insurance with everyone. We will ask Claire to revamp the same image for the poster.
- **Halloween** – TBC – noone available to lead and as it is on Saturday is the 31st this year we discussed doing a spooky Hayburn Crescent rather than an event in the park. Getting people to decorate their windows to make it fun for guisers everyon eliked that idea but if anyone volunteers between now and then that could change..
- **Willow Weaving** will be on the 28^h Nov – MS will do PTU and will ask Jon again to help. Emma pointed out that as much weaving is maybe not necessary as it is so established so we can weave a bit for fun and just chop the rest.
- **Festive Gathering** Friday 18th December – Dawn is happy to lead this and will have a think about what to do.
- **Easter Sunday 2027** - MS will do PTU Sunday 28th March 2027. Despo is happy to lead this again.
- **Park Tidy** and fruit tree maintenance – Simon will tend the fruit trees and mulch them and Emma is going to contact the council about some tree maintenance in the park, the wild seeded sycamore needs removed and the PEE Tree needs to be cut back for safety as it has created an overgrown and covered space which is not safe.
- **Community Bike** – *We will do a taster day again on the bike maybe in the summer holidays to inspire interest.*
- **Bank Account** – We have kept out bank account with the £51 charge – Despo and Nikki may look for alternatives in the future.
- **The Council and Repairs** – Emma confirmed that there was £9K ringfenced but we put forward how we would want to spend the money to Joyce and have not heard anything – we were hoping Jto talk to Joyce this evening. Emma will speak to her again about a possible spinning thing and covered seating or raised beds.
- **Other ideas for park** – Despo is going to look into a Mud kitchen and investigate whether that is something the council will allow to be fitted in the park and if so she will apply for funding to pay for purchase and install. Despo is also going to look into a way for gates to close as there is a safety concern about the traffic on the road and children running out of the park as gates are not closed.

- **Health and safety check** – We walked round the park and took photos of repairs needed. Mari will get a quote for wood repairs namely new steps at slide, goal repairs and replacing steps at football pitch with new sleepers. It was suggested that we could get a new raised berry bed quote and a new little library as it leaks. I can't rememebr if those things were assigned! Mari will also look into the possibility of a power wash as a solution to the muddy pitch and also for the removal of moss in the toddler play area.

7. AOB

We chatted about the history of the group and the history of the dog free park status. Everyone was in agreement that it is a good thing to keep it that way as much as possible. We spoke about the process for PTU application which Mari will go through with Despo at some point this year.

We spoke about the Outdoor Cinema and Mari is not going to run one this year but is happy to explain the process if someone wants to apply for funding and lead that event.

Dawn would like to do an apple pressing event – TBC.

Also we were hoping to discuss with Joyce from GCC the appropriate process for reporting broken swings etc. The swing has been removed and fingers crossed we get it back soon.

Think that was it let me know if there is anything I have forgotten.